

KHORLOCHHU HYDRO POWER LIMITED
CONTRACTS & PROCUREMENT DIVISION
TRASHIYANGSTE, BHUTAN



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Khorlochhu

STANDARD BIDDING DOCUMENT FOR
SUPPLY, INSTALLATION, TESTING
AND COMMISSIONING OF AIR CONDITIONS (AC)

DOMESTIC COMPETATIVE BIDDING

NIT No. 05/KHPL/C&PD/Proc/2026/17897

September 26, 2026

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NOTICE INVITING TENDER

Tender No: 05/KHPL/C&PD/PROC/2026/17897

Date: 26.09.2026

Khorlochu Hydro Power Limited (KHPL) is pleased to invite bids from eligible bidders for the **“Supply, Installation, Testing and Commissioning of Air Conditions (Ac)”** on a **Single-Stage, Single-Envelope Basis** as per the Scope of Supply, Terms & Conditions, Bill of Quantity and Technical specifications, hereinafter.

TERMS AND CONDITIONS

1. Scope of Supply

- 1.1. The bidder(s) may quote for all items as per the technical specification and the Price Schedule and technical specifications as attached at Annexure -II for **Supply, Installation, Testing and Commissioning of 5 Star Rated Split Type Air conditioner (AC) with all accessories.**

2. Clarification to the Bidding Document

- 2.1. Further information can be obtained in writing from **Procurement Officer, C&PD, Khorlochu Hydro Power Limited, (KHPL) Corporate Office, Doksum, Newtown ship, Trashiyangtse**, email. u.namgay610029@khpl.bt, contracts No.17708664 not later than **three (3) days** from the date of bid submission.

3. Documents comprising Bid

- 3.1. The bid must be accompanied by the following document:
- a) Bid Security
 - b) Valid Trade license/Certification of Incorporation
 - c) Latest Tax clearance
 - d) Price Schedule
 - e) Power of Attorney (if applicable)
 - f) Any other relevant documents, brochures, catalogs etc.

4. Bid Price

- 4.1. All prices shall be quoted in **Bhutanese Ngultrum (BTN)**. The quoted price shall be firm during the entire period of the performance of the contract and is not subject to variation on any account unless otherwise specified by Purchaser in the Bid Documents.
- 4.2. The final place of delivery is **DAP, KHPL, Doksum, Newtown Ship, Trashiyangtse, Bhutan** inclusive of all the taxes.
- 4.3. Each item shall be evaluated and contract awarded to the firm(s) offering the lowest evaluated **lump sum price** for complete installation and testing.
- 4.4. The bidder(s) must quote for all the items under this bid. Price bids will be evaluated for all the items together and contract awarded to the firm offering the lowest evaluated total cost of all the items.

5. Taxes and Duties

- 5.1. For Goods manufactured outside Bhutan, the Supplier shall bear and pay all applicable taxes, stamp duties, license fees and other similar levies imposed outside Bhutan as applicable in line

with the Incoterms. Any domestic taxes, duties and any other levies imposed on import of goods in Bhutan, except TDS shall be borne and paid by Purchaser.

- 5.2. For Goods manufactured or supplied by the Suppliers from the Kingdom of Bhutan, the Supplier shall bear all applicable taxes, duties, license fees and other similar levies incurred until delivery of the contracted Goods to the Place of Delivery.
- 5.3. Bidders participating from India and supplying materials and services from within India for bonafide use in the Kingdom of Bhutan shall quote the rates for the items in the Price Schedule exclusive of any effect of Indian Goods and Service Tax (IGST). The IGST on the export of goods and services or both are covered under Zero Rated Supply as per Chapter VII, 16(1) of the INTEGRATED GOODS AND SERVICES TAX ACT, 2017 of India..
- 5.4. At the time of release of payment, Tax Deducted at Source (TDS) from Bhutanese Bidders and International Bidders shall be (2% or 3%) from the gross amount of bills. The Purchaser shall furnish necessary TDS Certificate to the Bidders, issued by the KHPL.

6. Bid Validity

- 6.1. The bid shall be valid for **sixty (60) days** from the date of submission of the bid. In exceptional circumstances, prior to the expiration of the bid validity period, the Purchaser may solicit the Bidder's consent to an extension of the bid validity period. The request and responses shall be made in writing. A bid valid for a shorter period shall be considered non-responsive.

7. Bid Security

- 7.1. The bid shall be accompanied by the bid security of **Nu. 19,000.00 (Nineteen thousand) only** in the form of Cash Warrant/ Unconditional Bank Guarantee/ Banker Cheque/ Demand draft in the name of the **Khorlochhu Hydropower Limited, Corporate Office, Doksum, Newtown Ship, Trashiyangtse** issued by the Financial Institution enforceable in any Banks in Bhutan.
 - a) Bid security shall be valid up to **January 9, 2027**.
 - b) The Bid Security is to be submitted as a part of the Bid.
 - c) Any Bid not accompanied by bid security of adequate value and validity shall be rejected by the Purchaser as non-responsive.
- 7.2. The bid security shall be forfeited in the following cases:
 - a) If the Bidder withdraws the bid after Bid opening during the period of Bid validity.
 - b) If the Bidder does not accept the correction of the Bid price;
 - c) In the case of a successful bidder, if the bidder fails within the specified time limit to sign the Contract or furnish Performance Security.

8. Submission of Bids

- 8.1. The bidder(s) shall submit one original bid, clearly mark ORIGINAL. The bid including all documents should be duly filled, signed and sealed in an envelope and addressed to and delivered at the following address: To **General Manager, Contracts & Procurement Division, KHPL, Doksum, Newtown Ship, Trashiyangtse**.

OR

- 8.2. The price bid including all documents should be duly filled, signed and sealed/stamped may be submitted electronically with password protection at the following address: ***u.namgay610029@khpl.bt***

9. Submission Deadline

- 9.1. The deadline for receipt of your bid(s) by the Purchaser shall be in the **Contracts & Procurement Division, KHPL on October 9, 2026, at 10:30 Hrs., BST**. Bids by electronic means are acceptable and the password shall be shared only at the time of Bid opening.

10. Bid Opening

- 10.1. The bid(s) will be opened in the presence of bidders or their authorized representatives who choose (not more than two representatives) to attend at **C&PD Office, KHPL on October 9, 2026, at 11:00 Hrs., BST**. In case due date of the opening of the bid falls on non-working days, the opening of the bid will be on the next working day at the same time.

11. Evaluation of Bid

- 11.1. Bids determined to be substantially responsive to the technical specifications and commercial conditions will be evaluated by comparison of their quoted prices. In evaluating the bids, the Purchaser will determine for each bids the evaluated price by adjusting the priced bid by making any correction for any arithmetical errors as follows;
- a) where there is a discrepancy between amounts in figures and in words, the amount in words will govern;
 - b) where there is discrepancy between the unit rate and the line-item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted shall govern unless in the opinion of the Purchaser there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line-item total as quoted shall govern, and the unit rate shall be corrected.
- 11.2. To assist in the evaluation, comparison of the Bids, the Purchaser may, at its discretion, ask any Bidder for a clarification of its Bid. Any clarification submitted by a Bidder that is not in response to a request by the Purchaser shall not be considered.

12. Purchaser's Right to Accept Any Bid, and Reject Any or All Bids

- 12.1. The Purchaser is not bound to accept the lowest bid and reserves the right to accept or reject any or all the bids without assigning any reason whatsoever.

13. Quantity Variation

- 13.1. Depending on the final requirement, at the time of the award of the Contract, the Purchaser may increase or decrease the quantities by twenty five percent (25%) of the total quantity of the item without any change in the unit prices or other terms and conditions of the Bid and the Bidding Documents.

14. Award of Contract

- 14.1. The Purchaser shall award the Contract to the Bidder whose offer has been determined to be the lowest evaluated Bid. The Purchaser shall issue Notification of Award/ Purchase Order to the successful Bidder. Until a formal Contract is prepared and executed, the Notification of Award shall constitute a binding Contract.

15. Delivery Schedule

- 15.1. The supply of the Goods and related service shall be completed within **sixty (60) days** from the date of issue of the Notification of Award.

16. Performance Security

- 16.1. The Supplier shall be required to furnish Performance Security of 10% of the contract price in the form of cash warrant, demand draft or unconditional Bank Guarantee in the name **Khorlochhu Hydropower Limited** issued by a financial institution enforceable in any Banks in Bhutan, which shall be furnished upon issuance of notification of the award. Performance Security shall be valid till the end of warranty period and will be returned after the end of warranty period.

Or [insert as applicable]

17. Retention Money

- ~~17.1. The 10% of payment shall be retained as security deposit and shall be returned at the end of the warranty period.~~

- 17.2. Retention money will not be application for the item without warranty period. However, in case of part supply, 10% of the invoiced amount will be kept as retention money until the execution of full supply of goods in good condition.

18. Liquidated Damage

- 18.1. If the Supplier fails to deliver any or all of the Goods by the date(s) of delivery or fails to perform the Related Services within the period specified in the Contract/ Purchase Order, the Purchaser shall deduct Liquidated Damages at the rate of **0.3 (zero point three zero) %** per day for each day of delay to a maximum of 10% (Ten) percentage of the total value of delayed goods or unperformed services. In case of delay for supply of an item which can be made in parts, but the item cannot be put to use unless the supplies are complete, the liquidated damage shall be levied up to the maximum 10% of the Contract Price.

19. Force Majeure

- 19.1. The Supplier shall not be liable for forfeiture of its Performance Security/Retention Money, liquidated damages or termination for default if and to the extent that its delays in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- 19.2. For purposes of this Clause, "Force Majeure" means an event or situation beyond the control of the Supplier that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the Supplier. Such events may include, but not be limited to war, civil insurrection, fire, floods, epidemics, earthquakes, quarantine restrictions and freight embargoes.

- 19.3. If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

20. Payment Terms

- 20.1. Payment shall be made within 30 days from the date of supply and commissioning of the Acs.
20.2. At the time of release of payment, Tax Deducted at Source [TDS] from the gross amount of bills shall be as per the Income Tax Act of the Bhutan. The Purchaser shall furnish necessary TDS Certificate to the Bidders, issued by Purchaser.

21. Warranty Period

- 21.1. The Supplier shall provide the warranty for a period of **one year (01)/ [365 days]**, for the goods to be supplied and confirm that if any faults are detected within the warranty period in the supplied/installed Goods, the Supplier shall be bound to rectify the fault or replace the Goods as the case may be. The performance security shall be used to cover the cost of supplies not delivered or defective items not replaced or rectified.
21.2. Any goods found defective during the warranty period shall be replaced/ repaired by the supplier at his cost. If the supplier fails to rectify and or replace the defective goods, the Purchaser shall do it at the cost of the supplier.

22. Submission of Bid

- 22.1. The Bidder shall submit the Bid Submission Form using the Form in the Annexure I: This form must be completed without any alterations to its format, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested.
22.2. A bid in which the Bid Submission Form not duly filled, signed and sealed by the bidder shall be rejected.

23. Termination

- 23.1. The Purchaser may, by written notice, terminate the Purchase Order or Contract in whole or in part at any time for its convenience:
23.2. If the Supplier fails to perform any other terms and conditions specified with the Purchase Order/ Contract, or exceeds the maximum amount of Liquidated Damages; and
23.3. If the Supplier fails to perform any other obligation(s) under the Purchase Order / Contract, and if the Supplier does not take any remedial action within a period of **15 days** after receipt of a notice of default from the Purchaser specifying the nature of the default(s).

24. Governing Law

- 24.1. The Contract/ Purchase Order shall be governed by and interpreted in accordance with the Laws of Bhutan.

25. Dispute Resolution

- 25.1. Any settlement of dispute or arbitration of matter arising from the contract shall be settled as per the Alternative Dispute Resolution Act of Bhutan 2013 for Bhutanese Supplier and United Nations

Commission on International Trade Law [UNCITRAL] Arbitration Rules of 1976 for International Supplier and will be binding for both parties.

Bid Submission Form

[The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date: *[insert date of Bid submission]*

Tender No.: KHPL/C&PD/Proc/2026/17897 date 26.9.2026

To:

**General Manager,
Contracts & Procurement Division, KHPL
Doksum, Newtown Ship, Trashiyangtse**

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Documents, including Addenda number..... *[insert the number and date of issue of each addendum]*;
- (b) We offer to supply in conformity with the Bidding Documents and in accordance with the Schedule of Supply the following Goods and Related Services: *[insert a brief description of the Goods and Related Services]*;
- (c) The total price of our Bid, excluding any discounts offered in item is: *[insert the Bid Price in words and figures, indicating the various amounts and their respective currencies]*;
- (d) The discounts offered and the methodologies for their application are:

Discounts. If our Bid is accepted, the following discounts shall apply: *[Specify in detail each discount offered and the specific item of the Schedule of Supply to which it applies.]*

Methodology of Application of the Discounts. The discounts shall be applied using the following methodology: *[Specify in detail the methodology that shall be used to apply the discounts]*;

- (e) Our Bid shall be valid for a period of *[insert number]* from the date fixed for the Bid submission deadline and it shall remain binding upon us and may be accepted at any time before expiry of that period;
- (f) If our Bid is accepted, we commit to provide a Performance Security in accordance with Clause 15 for the due performance of the Contract;
- (g) We, including any subcontractors or suppliers for any part of the Contract, have nationality from eligible countries, viz: *[insert the nationality of the Bidder, including that of all parties that comprise the Bidder if the Bidder is a JV/C, and the nationality each subcontractor and supplier]*
- (h) We have no conflict of interest;
- (i) Our firm, its affiliates or subsidiaries - including any subcontractors or suppliers for any part of the contract - has not been declared ineligible by the Purchaser under the laws or official

regulations of Bhutan;

- (j) We have read the terms and conditions carefully, understood and agree to comply with all the clauses which are mentioned therein. In case of any breach of any condition on our part, we shall be liable for actions as per terms and conditions of the Contract.
- (k) We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed.
- (l) We understand that you are not bound to accept the lowest evaluated Bid or any other Bid that you may receive.
- (m) We accept the Vendor Performance Management System.

Signed: _____ *[insert signature of person whose name and capacity are shown]*

In the capacity of _____ *[insert legal capacity of person signing the Bid Submission Form]*

Name: _____ *[insert complete name of person signing the Bid Submission Form]*

Duly authorized to sign the bid for and on behalf of: _____ *[insert complete name of Bidder]*

Dated on _____ day of _____ *[insert date of signing]*

Price Schedule

Annexure -II

Sl No.	Item Description	UoM	Qty	Unit Rate in Nu	Amount	Remarks
1	Supply, Installation, Testing and Commissioning of 1.5 Ton, 5-Star Rated Split Type Inverter Air Conditioner Complete with All Accessories.	Nos	14			As per the Technical specification attached
2	Supply, Installation, Testing and Commissioning of 1 Ton, 5-Star Rated Split Type Inverter Air Conditioner Complete with All Accessories.	Nos	2			As per the Technical specification attached
	Total Amount for Supply, Installation and Commissioning					

Signature of Supplier:	Supplier's Official Stamp
Name of Supplier:	
Date: Contract No. Email ID.	

Technical Specifications

Split Type Inverter Air Conditioners (1.0 Ton and 1.5 Ton, 5-Star Rated)

1. General Requirements

The Air Conditioner (AC) shall be a High Wall Mounted Split Type Inverter Air Conditioner of reputed make, suitable for continuous operation. The air conditioner shall be Blue Star or equivalent/Higher, subject to compliance with all specified technical requirements. Preference is given to Blue Star units to maintain uniformity and standardization with the existing installed air conditioning systems.

The unit shall be complete with indoor unit, outdoor unit, remote controller, all accessories, installation materials, testing and commissioning.

2. Technical Specifications

Sl. No.	Description	1.0 Ton AC	1.5 Ton AC
1	Type	High Wall Mounted Split AC	High Wall Mounted Split AC
2	Cooling Capacity	Approx. 3.5 kW (1.0 Ton)	Approx. 5.0 kW (1.5 Ton)
3	Energy Rating	5-Star Rated	5-Star Rated
4	Compressor	Inverter Rotary Compressor	Inverter Rotary/Scroll Compressor
5	Refrigerant	R-32 Eco-Friendly Refrigerant	R-32 Eco-Friendly Refrigerant
6	Power Supply	230V AC, Single Phase, 50Hz	230V AC, Single Phase, 50Hz
7	Condenser Coil	100% Copper with Anti-Corrosive Coating	100% Copper with Anti-Corrosive Coating
8	Evaporator Coil	Copper Tube with Aluminium Fins	Copper Tube with Aluminium Fins
13	Indoor Noise Level	Maximum 40 dB(A)	Maximum 38 dB(A)
14	Display	LED Temperature Display	LED Temperature Display
15	Remote Control	Wireless LCD Remote	Wireless LCD Remote
16	Features	Turbo Cooling, Eco Mode, Auto Restart, Self-Diagnosis	Turbo Cooling, Eco Mode, Auto Restart, Self-Diagnosis
17	Operating Ambient Temperature	Up to 52°C	Up to 52°C
18	Voltage Protection	In-built High/Low Voltage Protection	In-built High/Low Voltage Protection

19	Comprehensive Warranty	Minimum 1 Year	Minimum 1 Year
20	Compressor Warranty	Minimum 10 Years	Minimum 10 Years

3. Scope of Supply

The AC unit shall be supplied completely with:

1. Indoor Unit.
2. Outdoor Unit.
3. Copper Refrigerant Piping with Insulation.
4. Condensate Drain Pipe.
5. Interconnecting Power and Control Cables.
6. Heavy-Duty Galvanized Outdoor Unit Mounting Brackets/Stand.
7. PVC Trunking/Casing where required.
8. Fasteners, Clamps, Supports and Related Accessories.

4. Installation and Commissioning

The supplier shall provide complete installation, testing and commissioning of the air conditioning units, including 3 mtr interconnecting cable, all labor, tools, equipment, transportation and consumables required for satisfactory operation. The work shall include wall cutting, core drilling, chasing, fixing of supports and brackets, routing of refrigerant piping, drain piping and cables, sealing of wall penetrations, making good of disturbed surfaces, testing, commissioning and demonstration to the Employer's representative. Installation shall be carried out strictly in accordance with the manufacturer's recommendations and accepted engineering practices.

5. The quoted rate shall be deemed to include the supply, delivery, installation, testing and commissioning of the air conditioner complete in all respects, including indoor and outdoor units, refrigerant piping, insulation, condensate drain piping, interconnecting cables, supports, brackets, trunking, wall cutting, drilling, making good, sealing of openings, minor civil works, transportation, loading/unloading, testing, commissioning and all other accessories required for proper functioning of the system.